



**Village of Mount Pleasant
Public Works Committee Meeting Minutes**

May 9, 2019

Committee Members Present: B. Eastman, F. Risler, S. Havn, J. Schneider, J. Kusters

Committee Members Excused: None

Staff: T. Beyer, M. Benish, R. Pritzlaff, L. Weber, W. Hanson, S. Schultz, R. Palm

Other: C. Coots, M. Lake

- 1. Call to Order** – The Public Works Committee was called to order by B. Eastman at 9:00 am.
- 2. Public Comment** - None
- 3. Adoption of Public Works Committee April 11, 2019 Meeting Minutes** – J. Schneider motioned to approve the April 11, 2019 meeting minutes as presented, F. Risler seconded the motion. Motion carried 4-0, J. Kusters abstained.
- 4. 6812 Green Ridge Dr. - Request resolution of Public Roadway on Private Property** - T. Beyer addressed the Committee on the item that was referred to legal counsel during last month's meeting. Discussed what the Villages' rights are on what has been maintained as a public facility by the Village for decades. Village staff would like to dedicate right of way along the portion of the cul-de-sac and create a temporary limited easement. Village staff believes that the cul-de-sac was oriented the way it is due to possible road expansion. C. Coots (property owner) provided photos and informed the Committee that the land was surveyed and shows that the property that the cul-de-sac is on as belonging to the property owner at 6812 Green Ridge Dr. There are also drainage issues on the property and the property owner believes that changing the cul-de-sac would deviate the water flow. The Commission would like property owner to provide engineering with the survey and then Staff get written instruction from the Village attorney on the proper course of action.
- 5. Request for Stop Sign Installation – Potomac Place & Centennial Dr.** - The Village received a complaint regarding the safety of the uncontrolled intersection at Potomac Place and Centennial Dr. T. Beyer explained that after review of the intersection it was determined that a stop sign would be needed and also signage at other intersections in the area. M. Benish also believes that the stop signs will need to be installed. F. Risler motioned to approve the installation of five stop signs per the memo, J. Schneider seconded the motion. Motion carried 5-0.
- 6. Request for Variances – Wangard Development – Village Standard Public Road Construction** - The Committee was provided plan sheets and variance request from Wangard Development. The developer would like to extend the roads Portico Drive and Veranda Lane. T. Beyer informed the Committee that there would be drainage and de-icing issues and Village staff does not recommend deviation from the Village Road Standard. R. Pritzlaff looked at a similar development in Oak Creek and spoke with Public Works staff in Oak Creek regarding any operation challenges. The parking in Oak Creek is not enforced by the Police Department which causes issues during snow plowing. M. Benish stated that the issues lie in the bump outs narrowing down but does not see a big issue with the parking or having to haul snow out from the area. M. Lake with Wangard Partners has been working on the plan for 9 months and coordinating with the neighbors in the area. The parking would be on one side only and does not believe parking on both sides is needed. There will be parking inside and behind the buildings. The street parking not meant to be permanent parking. The road was designed this way for drainage purposes.

S. Schultz worked with Wangard Partners on the design and the Plan Commission has approved site plan. From a planning perspective he believes that for public safety the planning is appropriate in this area. T. Beyer re-irritated to the Committee that this is different from the Village standard and feels that we would deviate from the Village Standards in this situation. S. Havn motioned to accept the bumps outs and roundabout as shown in the plan but to leave the crown per Village standards, F. Risler seconded the motion. The motion carried 4-0, J. Schneider abstained.

- 7. Recommendation for Award of Contract – Lathrop Ave. Ditching Project** - T. Beyer provided the Committee with the bid results from the Lathrop Ave Project. Village staff received two estimates but were 25% over the Engineer’s estimate. Staff feels that this project should be awarded now and that waiting will not change the estimates. There are significant drainage issues in the area and the improvements are needed. F. Risler motioned to recommend the award of the base bid to Ray Hintz in the amount of \$158,324.59 for the Lathrop Ave. ditching project, S. Havn seconded the motion. Motion carried 5-0.
- 8. Highway Department Aerial Bucket Truck – Authorization to Place on Surplus Equipment Site for Auction** - M. Benish would like authorization to sell the older aerial bucket truck on the surplus equipment online auction. The DPW was approved by the Village Board to purchase a new bucket truck in 2018 and there is no longer a need for the older truck as there are maintenance issues. J. Schneider motioned to authorize the selling of the aerial bucket truck on the appropriate web auction site for resale, F. Risler seconded the motion. Motion carried 5-0.
- 9. Committee and Staff Reports**
 - **T. Beyer - Emmertsen Road Reconstruction Update** – Utility relocations are ongoing and more will continue once acquisition is secure at the end of May. Village staff does not believe the project will be able to be completed this year before school starts. The primary utility work will be completed once school is out for Summer 2020.
 - **R. Pritzlaff - 16th St. Reconstruction Update** – The closure of the intersection at 16th St and Hwy 31 was completed last weekend. The contracting company worked from 10:00 pm on Friday May 3rd and by Saturday May 4th at 5:00pm it was completed. The project is on track for completion mid to late July 2019.
 - **2019 Paving Program Update** – The contractor was not able to start due to weather delay but plans to start within the next week.
 - **Compost Site Reconstruction Update** – Final designs for the site should be completed this week for staff review.
 - **Sidewalk Replacement Project – 2300 Block of Howe St.** – Staff is working on putting together a preliminary resolution for the Village Board and the project will need to go through special assessment process. The design 95% complete but the project will not be approved until the preliminary resolution, the public hearing that needs to occur as well as a final resolution to special assess the property owners.
- 10. Adjourn** – J. Schneider motioned to adjourn the Public Works Committee meeting at 10:04 am, F. Risler seconded the motion. Motion carried 5-0.